



Cumberland United-Unis Soccer Club

Office: 860 Taylor Creek #5, Orleans, Ontario K1C-1T1

Email: admin@cumberlandsoccer.com

Telephone: 613-837-9282

Website: www.cumberlandsoccer.com



REGISTRATION FEE REFUND POLICY - effective September 1 2010

SCOPE

The Registration Refund Policy covers the refund of player registration fees under the jurisdiction of the Cumberland United Soccer Club (CUSC) in all levels of the development and competitive leagues. Information concerning registration fees, late fee penalties, and start of programs can be found on the player registration forms.

1.0 INTRODUCTION

- 1.1 All individuals playing at the Micro, Mini, Youth and Adult levels in the development or competitive leagues shall pay the required registration fee.
- 1.2 Any player wishing to terminate their membership, before or during the said soccer program, is encouraged to inform the CUSC and seek a refund when applicable.

2.0 TERMINATION OF MEMBERSHIP

2.1 *Voluntarily termination of membership*

- a. If the refund request is made before May 1 for the summer outdoor program, or at least two (2) weeks before the start of the indoor program, the terminating player will receive a refund of his/her registration fee, less an administration fee. This only applies if the player is available on the waiting list. Otherwise the terminating player will not receive a refund unless, and until, he or she can be replaced.
- b. If the refund request is made after May 1 for the summer outdoor program, or the two (2) week period before the start of the indoor program, the terminating player will receive a refund of his/her registration fee, less an administration fee, less a further amount based on the prorated number of games which have passed in the soccer program. This formula only applies if the player is available on the waiting list. Otherwise the terminating player will not receive a refund unless, and until, he or she can be replaced.

Note: Players trying out for a competitive team, but not selected, will automatically be included on a development team and must comply with the above mentioned refund timelines.

2.2 Termination of Membership for Medical Reason

- a. If the refund request is made before the start of the program, the terminating player will receive a refund of his/her registration fee, less an administration fee.
- b. If the refund request is made after the start of the program, the terminating player will receive a refund of his/her registration fee, less an administration fee, less a further amount based on the prorated number of games which have passed in the soccer program.

Note: Proof of medical condition may be required to get a refund once the playing season has started.

2.3 Termination of Membership Because of Work Transfer, Residential Change and Family Status

- a. If the refund request is made before the start of the program, the terminating player will receive a refund of his/her registration, less an administration fee.
- b. If the refund request is made after start of the program, the terminating player will receive a refund of his/her registration fee, less an administration fee, less a further amount based on the prorated number of games which have passed in the soccer program.

Note: Proof of work transfer, new address or changes to the status of the family including the child's new address may be required to get a refund once the soccer program has started.

2.4 Program Cancellation or Modification

A program may be cancelled by the CUSC due to low registrations, field availability, modified from a boys' or girls' program to mixed program, or revised to include other age groups. In all of these cases, refunds will be made in full.

3.0 WHO CAN MAKE THE REQUEST?

- 3.1 The registered player, if over 18, or the parent or guardian of the registered player.

4.0 PROCEDURE

- 4.1 To terminate membership, a request for a refund of the registration fee must be made in writing to the CUSC Administrator. This request can be sent by either e-mail or regular mail. All supporting documentation must be included. In the case of a visible medical condition such a broken arm or leg, proof can be limited to a visual observation. The refunded amount will be based on date of the CUSC receives the request.
- 4.2 If satisfied the conditions are met, the CUSC Administrator shall inform the CUSC Treasurer to issue a cheque for the amount.
- 4.3 The CUSC Administrator shall inform the League Director of change to the team roster.
- 4.4 If available, the Convener shall assign the first eligible player from the waiting list.
- 4.5 The uniform cost for U5 to U9 will be refunded if the uniform is returned and was not worn.
- 4.6 The Volunteer fee will be included with the amount refunded.

5.0 DEFINITIONS

- 5.1 Work Transfer: Move from the present address to one where it is not reasonable to expect the player to commute. This usually involves a transfer to another city or area of the country. This can also apply when the transfer in to the CUSC area is cancelled or delayed.
- 5.2 Residential Change: Move from one primary residence to another where it is not reasonable to expect the player to commute.
- 5.3 Family Status: Change to the family nucleus which has a negative impact on the family's financial obligations. This can include the separation or divorce of a player, or parents or guardians of the player.

EXTERNAL REFERENCE

Approved for use on March 3, 2010 to become effective on September 1, 2010
by the CUSC Board of Directors